

**Alabama Network of Family Resource Centers
(ANFRC)
2009 Membership Application**

Cover Page

Site Name: _____

Contact Person: _____

Mailing Address: _____

City: _____ Zip: _____

Telephone Number: _____ Fax: _____

Web Site Address: _____

E-mail: _____

Please describe your Center's service area:

Signature of Authorized Official: _____ Title: _____

Date: _____

If your Center would like to be considered for membership in the Alabama Network of Family Resource Centers, please forward this completed application along with the required documents to the address below. All documents along with one copy of the application must be postmarked no later than **July 31, 2009**.

Send completed application and documents to:

**Alabama Network of Family Resource Centers
C/O The Circle of Care Center for Families
2200 35th Place
Valley, AL 36854**

**Alabama Network of Family Resource Centers
(ANFRC)
Membership Application Review Process**

Sites wishing to apply or re-apply for membership in the Alabama Network of Family Resource Centers may download an application from the ANFRC web-site at:

www.anfrc.com

Any site not having access to the Internet may request a copy of the application by contacting: Gloria Hull, The Circle of Care Center for Families, 2200 35th Place, Valley, AL 36854; (334) 768-4091 or circleofcare@knology.net

Sites are required to submit the Membership Application form as well as all documentation required as evidence of each standard. Documentation should be attached as an appendix behind the completed full application form. Each piece of evidence should be labeled so that it is clear which standard it documents. Labeling may be as simple as writing the standard number in the upper right hand corner of the document. If a site has a floppy disk or CD of its Personnel Policy and/or Procedures Manual, the floppy disk or CD may be copied and sent instead of the full manual. The disk or CD must be clearly labeled as to its site and contents. One copy of the application and all documentation must be received.

An independent application review committee will be convened to review applications. Their recommendations will be made to the ANFRC Board, which will then decide on membership levels based on these recommendations and their own review. Letters regarding membership will be mailed to all sites upon completion of the review process. A site visit will be conducted by at least two ANFRC members for all new Centers recommended for any level of membership in the Network. Letters will be mailed to all sites that have submitted applications, notifying them of the Board's membership decision. All sites will be mailed information about membership fees and upcoming ANFRC meeting dates.

Time Line

Membership Application available on web-site	May 3, 2009
Applications Due	July 31, 2009
Notification Mailed	October 15, 2009

Anyone with questions about the application, documentation, process or timeline may contact Mary Jolley, (205) 345-8025, majolley@bellsouth.net ; Margaret Morton, SAFE Family Services Center, Sylacauga, (256) 245-4343, mortonm@safesylacauga.com or Gloria Hull (above contact information)